



Grant Application FWS Anniversary Celebrations

Friends groups of Refuges, Fish Hatcheries and other FWS facilities may apply for a matching grant to support significant anniversary celebrations of their facilities, e.g. 50th, 75th, 100th etc. anniversary. Applications should be received at least two months, and preferably six months or more prior to the event. Awards are limited, and are evaluated and approved on a semi-annual basis. Deadlines for applications are April 30 for events occurring July through December and beyond; and October 30 for events occurring January through June and beyond. Applicants should e-mail applications to grants@fwsretirees.org.

Name of facility _____ Date Established _____

Purpose _____

Project Leader _____ Email _____

Name and address of Friends Organization _____

Contact information: Name _____ Title _____

Email _____ Phone _____

Title and Date of Event _____

Number of people expected _____

How much is being requested _____ (most applications are from \$200 to \$500.)

Explain what grant will be used for and how it will further public awareness and understanding of FWS and facility heritage and missions. (Provide attachment if needed.)

Funds will be matched with Friends funds in the amount of \$ _____ &/or volunteer time equivalent to _____ hrs. (Volunteer time was valued at \$22.55 per hour in 2014).

Approval of Project Leader (Refuge or Hatchery Manager): _____

Sign or attach letter

- At least 60 days prior to the event, send a short email-suitable invitation to grants@fwsretirees.org. The invitation will be distributed to nearby members of the FWS Retirees Association.
- Please acknowledge Retirees Association sponsorship at the event.

REPORTING: *Within one month of the event, successful applicants should send a 2 paragraph report with photos (including retirees if possible), the number in attendance, and how the event improved awareness of the Service mission and heritage.*